[Your Organization Name]

[Date]

[Your Organization Address]
[Your Organization Phone Number]
[Your Organization Email Address]
[Your Organization Website]

Invest in Our Students With a Gift To [School Name]

Dear [Donor Name],

As a proud [parent, alumnus, community member] of the [School Name] family, your connection to our school is invaluable. We are reaching out to you today to ask for your support in continuing to provide an exceptional educational experience for our students.

[School Name] is committed to [briefly state the school's mission and values]. We strive to [highlight a recent achievement or school goal]. To maintain and enhance our programs, we rely on the generosity of our community.

Your donation will directly support:

• [Specific Program/Initiative 1]: [Specific example of impact, e.g., new books for the library, supplies for the science lab]
• [Specific Program/Initiative 2]: [Specific example of impact, e.g., new books for the library, supplies for the science lab]
• [Specific Program/Initiative 3]: [Specific example of impact, e.g., new books for the library, supplies for the science lab]

We understand that you share our commitment to providing our students with the best possible education. Your contribution will make a major difference in the lives of our students and the future of [School Name].

You can make a secure online donation at [School Donation Page] or send a check payable to [School Name] to [School Mailing Address].

Thank you for your continued support and dedication to [School Name].

Sincerely,
[Your Name]
[Your Title]
[Your Organization]