[Your Organization Name]

[Date]

[Your Organization Address]
[Your Organization Phone Number]
[Your Organization Email Address]
[Your Organization Website]

Your Support Matters: Join [Organization Name] in Making a Difference

Dear [Donor Name],

At [Organization Name], we are driven by our commitment to [briefly state your organization's mission]. We are reaching out to you today because we believe your support can help us continue and expand our vital work.

Thanks to the generous donations of supporters like you, we've been able to [insert a brief, compelling anecdote or example of your organization's impact. This could be a short story, a statistic, or a quote from someone who has benefited from your services].

We are currently seeking donations to [clearly state the reason for the donation request, e.g., support our ongoing programs, address a specific need, fund a new initiative]. Your contribution will directly enable us to [explain how you will use the donations plus the impact they will have].

A gift of [suggest a specific amount] can make a tangible difference by [explain the impact of that amount], but any amount you can contribute will help us achieve our goals.

You can make a secure online donation at [Donation Page Link] or send a check payable to [Organization Name] to [Mailing Address].

We truly appreciate your time and consideration.

Sincerely,
[Your Name]
[Your Title]
[Your Organization]