[Your Organization Name]

[Date]

[Your Organization Address]
[Your Organization Phone Number]
[Your Organization Email Address]
[Your Organization Website]

Your Generosity Supports [Church Name]'s Ministry

Dear [Donor Name],

We are grateful for your continued presence and support at [Church Name]. Your faith and fellowship are a blessing to our community. We are writing to you today with a heartfelt request for your financial support to help us continue and expand our ministry.

[Church Name] is committed to [briefly state the church's mission and values]. To continue our work and reach more people, we rely on the generous contributions of our congregation and community.

Your donations directly support:

• [Mission/Goal, e.g. Community Outreach]: [Brief description of what that entails, e.g. Helping those in need.]
• [Mission/Goal, e.g. Ministry Programs]: [Brief description of what that entails, e.g. Supporting spiritual growth.]
• [Mission/Goal, e.g. Church Operations]: [Brief description of what that entails, e.g. Keeping our doors open.]

Every donation can make a big difference. For example, [suggest a specific amount] helps us [give a very short example of impact, e.g., "feed 10 families," or "support youth group activities"].

You can donate online, mail a check to [Church Mailing Address], or drop your donation in [secure location, e.g. mail slot, donation box, etc.].

Thank you for your time and consideration.

Sincerely,
[Your Name]
[Your Title]
[Your Organization]