

Build Forms to Gain Insights About Your Community

Agenda

Basic Form Setup

Form Fields

Sharing Forms


Managing Submissions

Forms 101

Forms allow you to capture information on your supporters.

- Auto-creates new Contact records from submissions
- Three fields will auto-populate into a new Contact record:
 - **Full Name** or **First Name & Last Name**
 - **Email Address**
 - **Mobile Phone**
- Can build *any* questions for your Forms
- View submissions in your software
- Share via **URL** or embed with **iframe code**
- Examples: email signup, survey, volunteer interest, volunteer event signup

Sign up for email updates!



* Full Name

* Email Address

Mobile Phone

Opt-in for text messages

[Join Us!](#)

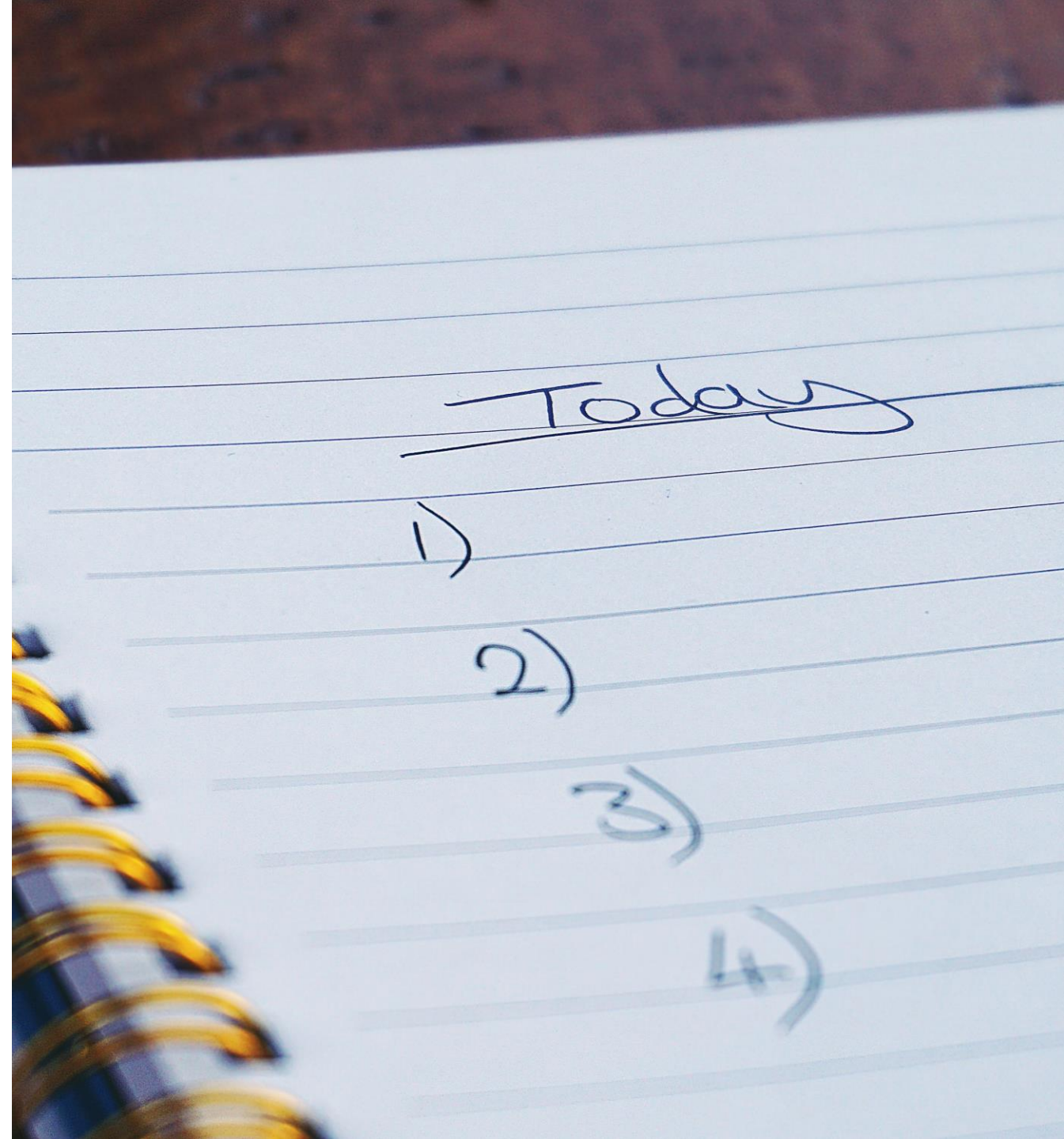
Basic Form Setup

Put it all together

Build a signup Form for email updates!

- Create **three** Form fields:
 - Full Name
 - Email Address
 - Mobile Phone (optional to answer)
- Put the Form on your website:
 - Embed with iframe
 - Drop a hex code to update the submission button Color
 - Copy the code snippet and drop onto your website editor
 - Link URL through website button

Be sure to engage with your new supporters via Email Blasts and Text Messages!



Additional Resources

Additional Learning Opportunities

Other webinars available in Bonterra Academy (live and recorded)

1. Foundational Webinars

Tailored to help you accomplish major tasks in Network for Good.

2. Advanced Webinars

Unlock the more advanced functionalities for skilled users.

3. Coaching Webinars

Provide best-practice advice to maximize fundraising and engagement efforts for nonprofits.

4. New Product Release Webinars

Deep dive into newly released features!

5. Ask the Experts Q&A Webinars

Connect directly with Bonterra experts and get answers to your questions!



Build confidence and knowledge in our software.

<https://bonterratech.com/training#network-for-good>

Contacting the Customer Support Team | 8am – 7pm ET

Chat



- In-app messenger support for quick, technical questions
- Blue dot in bottom right corner of system
- Expect a reply in 2-3 hours



Email



- success@networkforgood.com
- Dedicated team to resolve product problems and questions
- Expect a reply in 2-3 business days

But first!



You can access **View Guides and Help Articles** in the Help tab in your software to find a comprehensive library of articles, guides, walkthroughs, and videos.

Q & A

- Ask questions about functionality covered in this training
- Ask trainer to redo a demo
- Ask real-life application questions
- Or sign off and we will see you in the next training!



Thank you for attending!

We hope to see you
in future trainings.